

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

General Safety Management.

To meet all hazards associated within our scope of work our company will:

Operate with the belief that all accidents are preventable

Comply with the law, industry and customer HSE standards

Operate a management system that includes the elements of documentation, training and auditing

Operate to minimise the environmental impact of our operations.

Protective Clothing.

Suitable clothing and foot wear shall be worn at all times whilst testing, treating. This includes long pants, steel cap boots, i.e. moving pumps, lifting gatic plates, industrial sites, etc.

Safety glasses must be worn when applying chemicals to reduce harm from spillage.

Incident Reporting Policy.

All incidents of a safety nature, no matter how minor are required to be reported within 24 hours to the relevant department.

Emergency Response.

At most customer sites, the site manager would have prime responsibility for managing an emergency response situation. The Premo Fuel Maintenance technician's responsibility would be to assist as required.

Spill of product.

Provisions are made for spillage, all Premo Fuel Maintenance vehicles carry such devices to soak up fuel, chemicals etc.

All receptacles used by Premo Fuel Maintenance to carry fuel and or chemicals are at all times fastened and secured to prevent spillage.

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

Lock Off Tags.

Tags used to mark locked off, fill points, electrical circuit breakers etc, shall be fit for purpose. IE shall be marked DANGER, be durable and have details recorded on them with a permanent marker.

Barricading.

Access to work areas and opened pits / covers must be controlled using barricades. Unobstructed access to these areas shall be prevented using materials fit for such purpose. Where hoses present a tripping hazard they will be tapped down or marked with witches hats.

Electrical Safety.

Isolate and tag power supplies to all electrical tools and dispensers being worked on using the approved danger tags.

All electrical devices used by Premo Fuel Maintenance are tagged accordingly.

Fall Prevention.

Choose a safe method of reaching tank vents. If using a machine for access then observe all safety instructions on its use.

If using a ladder then observe all the following precautions;

Do check the condition of the ladder, including any locking devices, prior to using it.

Do not use a ladder in high winds.

Do use witches hats marking the base of the ladder.

Do not leave an unbarricaded ladder, in place, unattended.

Do tie off the top of the ladder, to a secure point.

Do not use a single, free standing vent pipe of less than 100mm as the vertical support for the ladder.

Do place the base of the ladder so that it is $\frac{1}{4}$ of the ladders length from the vertical support.

Do keep both hands free for use when climbing ladders.

Do keep your body centred between side rails when climbing ladders.

Do extend the ladder at least one metre above a roof.

Do not stand at a level higher than three treads down from the top of the ladder.

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

Storage and Handling of Dangerous Goods.

All staff have read the Storage and Handling of Dangerous Goods Code of Practise 2005. A copy is held on file in our offices.

MSDS are held on the premises that the chemicals are stored.

MSDS are held in all Premo Fuel Maintenance Vehicles whilst transporting chemicals.

All chemicals stored on the premises are away from any source of heat or ignition.

Storage room is ventilated.

Containers are sealed at all times whilst not in use

Containers are labelled with composition details, UN numbers, First aid information, Safety phrases, Risk phrases, and correct PPE info.

Portable fire extinguishers are kept in all vehicles including trailers, and workshop premises.

At no point will anyone other than Premo Fuel Maintenance staff handle chemicals.

Correct PPE is worn at all times whilst using chemicals. ie: gloves, protective glasses & breathing apparatus.

Health Safety and Environmental management is an integral part of Premo Fuel Maintenance Pty Ltd's operations.

Premo Fuel Maintenance Pty Ltd commit to the protection of people, assets and the environment including our employees, our customers and the broader community.